



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The January 10, 2019, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the chairperson Chad Toms. In addition to Mr. Toms, the following board members participated in the meeting, either by email (E) or their actual presence (P): Scott Ward (P), Martin Markiewitz (P), Chang Yoon (P), Steve Tull (P), John Nanni (P) and Bill Molchen(P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on December 13, 2018 and the minutes were recorded.

III. DISCUSSION OF AGENDA

One additional case was added by the Administrator

IV. CHIEF ADMINISTRATOR'S UPDATE

None

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board did not meet. Six (6) cases were reviewed by the Administrator. The comments were forwarded to the full Board for their review. The Board's comments and actions on this case are attached as part of these minutes.

VI. OLD BUSINESS

1. ANSI 2017

VII. NEW BUSINESS

None

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, February 14, 2019 at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 19001

OWNER DHHS

PROJECT Dunbarton Oaks Apt. Phase 1 Renovation, Manager's Office
Addition and New Community Building
Georgetown

DESIGNED BY Architectural Alliance

CONTACT PERSON Sal Bwint

PREVIOUS ACTION None

COMMENTS This project is for the renovation of an existing 32 units, four of which will be fully accessible. A new Manager's Office addition and a new Community Building is also being constructed. The project is compliant. There are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 19002

OWNER DSCYF

PROJECT Riverwalk Center Fit-out
Milford

DESIGNED BY Abbate Drafting Services

CONTACT PERSON Carmine Casper

PREVIOUS ACTION None

COMMENTS This project is for the fit-out of Unit 235 for DSCYF. The space consists of offices, cubicles, a small break room and a single unisex restroom. This project is compliant and does not have any POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 19003

OWNER Dept. of Labor

PROJECT Chapman Road – Fit-Out
Newark

DESIGNED BY Contract Environments, Inc.

CONTACT PERSON

PREVIOUS ACTION None

COMMENTS This project is for the fit-out of a space for offices, conference areas, a break room and 2 unisex restrooms. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 19005

OWNER DE State Insurance Office and DE Historical and Cultural Affairs

PROJECT Office Fit-Outs – West North Street
Dover

DESIGNED BY Lighthouse Construction

CONTACT PERSON Mike Glick

PREVIOUS ACTION None

COMMENTS This project is for the fit-out of a spaces 101 for the Insurance Office and 103 for the Historical and Cultural Affairs office. The fit-outs consist of offices, conference areas, reception areas, break rooms and restrooms. The project is compliant with the following exception:

1. The gang restrooms in the State Insurance offices do not have sinks in the accessible stalls. There appears to be enough clear space to add lavatories but adequate dimensions are not provided to make a determination. There is a single unisex bathroom provided in the opposite corner of the building, however, it is too far away to serve as the single accessible restroom and is located behind separate office doors.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 19006

OWNER Auditor's Office

PROJECT Water Street Fit-Out
Dover

DESIGNED BY William Byler

CONTACT PERSON William Byler

PREVIOUS ACTION None

COMMENTS This project is for the renovation to the existing building for use by the Auditor's Office. Two new ADA restrooms are being installed, a new ramp to the rear entrance off of the parking lot, a new curb cut access from the parking and a new accessible door to the conference room. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 18116

OWNER DelDOT

PROJECT DOTS Building– Chapman Road
Newark

DESIGNED BY GMB Architects
Bob Breeding General Contractors

CONTACT PERSON David Gray

PREVIOUS ACTION Disapproved December 2018

COMMENTS This project is for the construction of a new office facility for DelDOT operations. The building consists of offices, a reception area, restrooms and conference areas. The building is compliant however The project was disapproved for no Civil plan being provided to show access to the building or parking. A Civil plan has now been submitted and is compliant.

RECOMMENDATION Approved